

LLC Field Trip Confirmation Form

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Where*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Date*

**Classes:**

Classes Participating:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Class \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_# of Children: \_\_\_\_\_\_\_\_\_\_\_\_\_# of Teachers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chaperones:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Class \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_# of Children: \_\_\_\_\_\_\_\_\_\_\_\_\_# of Teachers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chaperones:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Class \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_# of Children: \_\_\_\_\_\_\_\_\_\_\_\_\_# of Teachers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chaperones:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# of Drivers \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total #’s: Children\_\_\_\_\_\_\_\_Teachers\_\_\_\_\_\_Drivers\_\_\_\_\_\_ Chaparones\_\_\_\_\_\_=\_\_\_\_\_\_\_\_\_

**Time:**

Depart:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Arrive:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Depart:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Arrive:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Cost:**

Per Student:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Per Adult:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Parking Fee:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chaperone Fee:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Deposit Required: yes/no Deposit Paid:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount Due at time of Service:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bus:

How many buses do we need?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bus Drivers:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parking Instructions:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Confirmed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Request email confirmation and call one week prior to confirm) Bus seats 21 & 33 = 56